



# Official Notice of Pupil Withdrawal

Student Information																			
1. Student's Legal Last Name	2. Student's Legal First Name	3. Middle Name	4. Sr/Jr/2 <sup>nd</sup> /3 <sup>rd</sup>																
5. State Student ID	6. School Student ID	7. Grade Level	8. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	9. Date of Birth (mm/dd/yyyy) / /															
<b>10a. Primary Withdrawal Type</b>  Select the following that best describes why the student is withdrawing from school: <input type="checkbox"/> WD Demoted to the previous grade level during the current school year <input type="checkbox"/> WK Transferred to another calendar track within the same school <input type="checkbox"/> WP Promoted to the next grade level during the current school year <input type="checkbox"/> W1 Transferred to another school <b>in state</b> <input type="checkbox"/> W21/S21 Transferred to attend school <b>out of state</b> <input type="checkbox"/> W2 Withdrawal due to chronic illness <input type="checkbox"/> W3 Expelled or long-term suspension <input type="checkbox"/> W4 Attendance record showing 10 consecutive days of unexcused absence <input type="checkbox"/> W5 Dropout - no intention of completing necessary requirements for diploma <input type="checkbox"/> W6 Age out (Older than 22 years of age) <input type="checkbox"/> W7/S7 Met all high school graduation requirements and awarded diploma <input type="checkbox"/> W15 Met all requirements for Grand Canyon Diploma and awarded diploma <input type="checkbox"/> W8/S8 Deceased <input type="checkbox"/> W9 Transfer to be home taught <input type="checkbox"/> W10/S10 Transferred to a state detention or correctional facility <input type="checkbox"/> W11 Withdrawal to obtain GED <input type="checkbox"/> W12 Transfer to vocational or technical school which does not award HS diploma <input type="checkbox"/> W17 Received GCD; no longer enrolled full-time in AZ public university <input type="checkbox"/> W18 Received GCD; no longer enrolled full-time in AZ community college <input type="checkbox"/> W14 Met all requirements but not awarded GCD; continuing in high school. <input type="checkbox"/> W19 Eligible for GCD; student is no longer enrolled in a full-time CTE program. <input type="checkbox"/> W20 Awarded GCD; post GCD participation unknown or ineligible.			<b>10b. Additional Withdrawal Reason</b>  <b>(Optional)</b> Select one of the following only if applicable:  <input type="checkbox"/> WR1 School identified for Federal School Improvement <sup>1</sup> <input type="checkbox"/> WR2 School identified as persistently dangerous <sup>1</sup> <input type="checkbox"/> WR3 Individual Transfer Option (victim of a violent criminal offense) <sup>1</sup> <input type="checkbox"/> WR4 Pregnancy / Biological Parent of a Child <sup>2</sup>  <sup>1</sup> In accordance with No Child Left Behind and State Board of Education Policy <sup>2</sup> In accordance with <a href="#">A.R.S. §15-1042(H)</a>  <u>Note for WR1 and WR2</u> <i>If a school does not have this designation, or if a student transfers to another school with the same designation, then this withdrawal reason is invalid</i>																
11a. Data in SMS Added by: (initials)	11b. Date Added (mm/dd/yyyy) / /		11c. Last Day of Attendance or Summer Withdrawal Date (mm/dd/yyyy) / /																
12. Parent/Guardian Signature		13. Student Signature (if applicable)		14. Date (mm/dd/yyyy) / /															
Information is certified correct according to School records																			
15. School	16. District /Charter# (CTD)	17. School # (S)	18. Withdrawal Code (based on 10a.)																
19. School Official Signature			20. Date (mm/dd/yyyy) / /																
Note: If parent or guardian is unable to sign this form, the school district should indicate the reason the signature was not obtainable.																			
<b>21. SPED<sup>i</sup></b> Check all that apply. <table style="width:100%; border: none;"> <tr> <td style="width: 20%;"><input type="checkbox"/> A</td> <td style="width: 20%;"><input type="checkbox"/> HI</td> <td style="width: 20%;"><input type="checkbox"/> MOID</td> <td style="width: 20%;"><input type="checkbox"/> PSD<sup>ii</sup></td> <td style="width: 20%;"><input type="checkbox"/> SLI</td> </tr> <tr> <td><input type="checkbox"/> DD</td> <td><input type="checkbox"/> MD/MDSSI</td> <td><input type="checkbox"/> OHI</td> <td><input type="checkbox"/> SID</td> <td><input type="checkbox"/> TBI</td> </tr> <tr> <td><input type="checkbox"/> ED/EDP</td> <td><input type="checkbox"/> MIID</td> <td><input type="checkbox"/> OI</td> <td><input type="checkbox"/> SLD</td> <td><input type="checkbox"/> VI</td> </tr> </table>					<input type="checkbox"/> A	<input type="checkbox"/> HI	<input type="checkbox"/> MOID	<input type="checkbox"/> PSD <sup>ii</sup>	<input type="checkbox"/> SLI	<input type="checkbox"/> DD	<input type="checkbox"/> MD/MDSSI	<input type="checkbox"/> OHI	<input type="checkbox"/> SID	<input type="checkbox"/> TBI	<input type="checkbox"/> ED/EDP	<input type="checkbox"/> MIID	<input type="checkbox"/> OI	<input type="checkbox"/> SLD	<input type="checkbox"/> VI
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<b>22. ELL</b>																			
AZELLA Information		ELL Program Information																	
Most Recent Assessment Date (mm/dd/yyyy) / /  Most Recent Overall Proficiency Level _____		Was student receiving ELL services in the current fiscal year? <input type="checkbox"/> Yes <input type="checkbox"/> No  If yes, program type (SEI type, ILLP, Bilingual): _____  Was student withdrawn from ELL Service in the current fiscal year by parent request? <input type="checkbox"/> Yes <input type="checkbox"/> No due to IEP team decision? <input type="checkbox"/> Yes <input type="checkbox"/> No																	
If your district/charter administered an AZELLA test to this student, please attach a copy of the student's most recent AZELLA Student Report.																			

Code	Examples of Documentation based on Withdrawal Reason
WD	- Student was demoted to the previous grade level during the current school year
WK	- Transferred to another calendar track within the same school before scheduled end of school year.
WP	- Student was promoted to the next grade level during the current school year.
W1, W21, S21Transfer	- Request for student records from a receiving public or private high school or an educational program (that culminates in a regular high school diploma). - Written record of a response from an official in the receiving school or program verifying or acknowledging the student's enrollment. - Report from AzEDS indicating other enrollment in an Arizona high school (i.e. Dropout tracker report).
W2 Illness	- Documentation of illness from a medical provider. - Documentation from parent.
W3 Expelled or long term suspension	- School expulsion documentation supporting the expulsion.
W4 Absences or status unknown	- Attendance record showing 10 consecutive days of unexcused absence.
W5 Dropout	- Attendance record. - If under age 18, parent's signature on pupil withdrawal form. - If over age 18, parent's/student's signature on pupil withdrawal form.
W6 Age	- Documentation showing student not of school age (under 6 or over 21 years of age). - Documentation showing date of birth.
W7, S7 Graduated	- Official transcript or diploma.
W8, S8 Deceased	- Death certificate. - Obituary, other newspaper article. - Program from the funeral/memorial service. - Written statement from the parent or guardian.
W9 Transfer to be home taught	- Written parental statement.
W10, S10 Transfer to detention	- Copy of court order. - Written notification from a law enforcement agency, the office of the prosecuting attorney, or the jail or penitentiary, that the student is incarcerated.
W11 GED	- Copy of the GED certificate. - Written documentation from the testing company must include the date of GED completion, location, address, or contact information of the company.
W12 Continuing studies at vocational or technical school	- Parent's signature on pupil withdrawal form. - Documentation of enrollment in a vocational or technical school.
W14	- Student has met all of the requirements for the Grand Canyon Diploma but has not been awarded the diploma. Student is continuing in high school.
W15	- Student has met all of the requirements for the Grand Canyon Diploma and has been awarded the diploma.
W17	- Student received the Grand Canyon Diploma but LEA may not count this student : 1. Is no longer enrolled full-time at an AZ public university: or 2. Is no longer enrolled in an AZ public university.
W18	- Student received the Grand Canyon Diploma but LEA may not count this student : 1. Is no longer enrolled full-time at an AZ Community College: or 2. Is no longer enrolled in an AZ Community College.
W19	- Student was eligible for the Grand Canyon Diploma but LEA may not count this student because student is no longer enrolled in a full-time CTE program.
W20	- Student was awarded the Grand Canyon Diploma and the student's post GCD participation is unknown or ineligible.
WR1 School identified as federal school improvement	- Signed documentation from student/parent indicating reason.
WR2 School identified as persistently dangerous	- Signed documentation from student/parent indicating reason.
WR3 Individual transfer option	- Signed documentation from student/parent indicating reason.
WR4 Pregnancy/biological parent of child	- Signed documentation from student/parent indicating reason.